



LIFELONG LEARNING MISSISSAUGA
2021 – 2022 ANNUAL REPORT for 24 June 2022

Mission Statement

Lifelong Learning Mississauga (LLM) provides opportunities for lifelong learning, leadership and personal growth. We offer learning experiences on a wide range of themes and topics, both academic and general interest. Lectures are led by recognized leaders in their field of study in a relaxed, social atmosphere.

A Message from the Board Chair

For Lifelong Learning Mississauga, 2021-2022 has been another banner year of delivering high-quality lecture series to our older adult audiences. Again this year, LLM's successes have been entirely thanks to the dedication of our volunteers and the commitment and ingenuity of our active committees.

The hard-working Board of Directors has continued to steer LLM along a sustainable course, following a strategic plan that takes us into 2026 in excellent fiscal shape and with a strong core of volunteers to maintain our high programming standards. All Board and committee members have contributed meaningfully to LLM's initiatives, with everyone more than pulling their weight to ensure the success of each venture we tackle. However, it is their steadfast, reliable participation in the ongoing regular meetings and routine activities that has maintained LLM during these challenging times and that promises success in a future without the significant effects of COVID-19.

LLM experienced a profound change in leadership when founding member Brendan Meagher stepped down from the Treasurer's role he had so competently filled since 2012. Fortunately, Brendan has agreed to continue sharing his wisdom, advice and expertise as a member of the Finance Committee. Stepping into Brendan's shoes is Henney Bryant, who has had considerable experience managing the finances of a number of small businesses and non-profit organizations throughout her career.

As always, we are grateful to our participants for your encouragement and your engagement. Because access to our webinars was not limited by room capacity or geographic location, you have registered in ever-larger numbers, and our audiences have grown accordingly. You might be interested to know that the increased revenues from 2021 – 2022's lectures have been donated



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to Mississauga Meals on Wheels, the Mississauga Food Bank, CNIB's Curiosity Club and the Third Age Network, an umbrella association of third age learning organizations in Ontario.

As Chair for the past year, I sincerely thank all LLM's Board and committee members for your hard work and dedication, and our loyal participants for sticking with us throughout another turbulent year. Without all of you, LLM would not exist.

Sandy Leppan
Chair

Board of Directors

Board of Directors 2021 – 2022	Board of Directors 2022 – 2023
Joyce Dalrymple	Chair
Donna Del Re	Past Chair
Sandro Del Re	Vice Chair
Chris Hobson	Treasurer
Alice Klein	Secretary
Colman Klein	Chair, Event Organizing Committee East
Sandy Leppan	Chair, Event Organizing Committee West
Nora McAuliffe	Chair, Program Committee
Brendan Meagher	Chair, Technology Committee
Bob Murphy	Chair, Audiovisual Committee
Anne Murphy	TAN Rep
	Director
	Director
	Sandy Leppan
	Nora McAuliffe
	To be appointed
	Henney Bryant
	Donna Del Re
	Alice Klein
	Chris Hobson
	Anne Murphy
	Sandro Del Re
	Bob Murphy
	Joyce Dalrymple
	Barry Everatt
	Colman Klein



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MINUTES OF THE *LIFELONG LEARNING MISSISSAUGA*
EIGHTH ANNUAL GENERAL MEETING
Friday, June 18, 2021, 10:00 a.m.
Via Zoom videoconferencing

Board members in attendance:	Patsy-Ann Baker-Dean Joyce Dalrymple Donna Del Re Sandro Del Re Chris Hobson	Alice Klein Colman Klein Sandy Leppan (Chair) Nora McAuliffe Brendan Meagher Bob Murphy
LLM members in attendance:	Dora Bailey Barry Everatt Julie Flannery Mukesh Gupta Marjanne Lyn Paul Legris	Pierrette Marier Marie Medoro Joan McCurdy-Myers Anne Murphy Dilip Patel Alan Willis
1.	Welcoming Remarks and Call to Order <ul style="list-style-type: none">• Sandy welcomed everyone to the AGM. There was a quorum declared and the meeting was called to order at 10:05 a.m.• On behalf of the Board of Directors, Sandy thanked everyone for a tremendous year under very challenging circumstances. Special thanks was given to the Program Committee for their ability to quickly pivot to the Zoom Webinar platform and source excellent speakers that were comfortable delivering via Zoom, the EOC East and West for phoning all past participants and alerting them to our new virtual series, and the Technology Committee for their work on ensuring the lecturers and attendees had a relatively glitch free experience with Zoom,• Sandy requested the secretary append a copy of the notice calling the meeting to these minutes.	
2.	Approval of the Minutes of the 2020 AGM <ul style="list-style-type: none">• The minutes were approved as presented. Moved by Patsy-Ann, seconded by Colman, and accepted by all. Carried.	
3.	Approval of the Financial Statements 2020-2021 <ul style="list-style-type: none">• Brendan summarized the statements of revenue and expenses and the balance sheet.• The financial statements were approved as presented. Moved by Chris, seconded by Joyce and accepted by all. Carried.	



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4.	Presentation and Election of the Slate of Directors for 2021 – 2022 <ul style="list-style-type: none">• The Secretary, Donna Del Re, read out the proposed slate of directors.• The Slate of Directors was approved as presented. Moved by Alice, seconded by Bob and accepted by all. Carried.
5.	Annual Report 2020-2021 <ul style="list-style-type: none">• Nora reiterated thanks to the Program Committee for their excellent work this year. She also thanked Bob, Marjanne and Sandro for hosting the lecture series. Barry and Dianne were thanked for their skillful hosting of the LLM announcements and Q&A.• Nora advised that LLM made donations to Meals on Wheels, Mississauga Food Bank and TAN in support of our community.• Nora thanked Barry Everatt for his tireless efforts with LLM since its inception as he steps down from the Board. The Board will miss his wise guidance but are grateful that he is still very active in many committees.• Nora thanked Marie Medoro for her organizational skills and her attention to detail during her two terms as Board Secretary.• Nora thanked Mukesh Gupta for his efforts in the successful start-up of LLM West and the incorporation of LLM as a not for profit organization.• Nora thanked Patsy-Ann for her contributions to the Program Committee as she steps down from her role as Chair and welcomed Anne Murphy as the new Chair.
6.	Other Business <ul style="list-style-type: none">• There were no other agenda items or questions.
7.	Adjournment <p>At 10:22, Sandro moved the meeting be adjourned, seconded by Brendan and accepted by all. Carried. Sandy declared the AGM adjourned.</p>

Prepared by: Donna Del Re, Secretary
Date prepared: 18 June 2021

Distribution: LLM Board of Directors
Jocelyn Stuckless, City of Mississauga



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Financial Statements – 1

Lifelong Learning Mississauga

**Statement of Revenue, Expenses
and Change in Net Assets**

For the year ended March 31, 2022

<u>Revenue</u>	<u>2021</u>	<u>2022</u>
Course Fees Revenue	\$ 30,047	\$ 55,051
Coffee Income	\$ -	\$ -
Total Revenue	\$ 30,047	\$ 55,051
 <u>Expenses</u>		
Facilities Rental	\$ -	\$ -
Donations	\$ 5,500	\$ 15,500
Expense - Lecturers	\$ 13,600	\$ 19,550
Zoom Webinar Fees	\$ 2,011	\$ 2,206
Coffee Expense	\$ -	\$ -
Office and General Expenses	\$ 4,695	\$ 2,484
Printing and Supplies	\$ -	\$ -
Total Expenses	\$ 25,806	\$ 39,740
Excess Revenue over Expenses	\$ 4,241	\$ 15,311
Net Assets - beginning of the year	\$ 44,510	\$ 48,760
Net Assets - end of year	\$ 48,760	\$ 64,071



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Financial Statements – 2

Lifelong Learning Mississauga

Balance Sheet as at March 31, 2022

<u>Assets</u>	<u>2021</u>	<u>2022</u>
Bank Account	\$ 48,760	\$ 64,071
Accounts Receivable	\$ -	\$ -
Prepaid Rental Expense	\$ -	\$ -
Total Assets	\$ 48,760	\$ 64,071
 <u>Liabilities</u>		
Deferred Revenue	\$ -	\$ -
Accrued Expenses	\$ -	\$ -
Total Liabilities	\$ -	\$ -
 <u>Equity</u>	 <u>\$ 48,760</u>	 <u>\$ 64,071</u>
 Liabilities and Equity	 \$ 48,760	 \$ 64,071

Auditor's Comments

I have examined the Balance Sheet of Lifelong Learning Mississauga and the attached statement of Revenues, Expenses and change to Net Assets for the year ended March 31, 2022. My examination included a general review of the accounting procedures and tests of accounting records and other supporting evidence as I considered necessary in the circumstances.

In my opinion the Financial Statements present the financial position of Lifelong Learning Mississauga as at March 31, 2022, in accordance with generally accepted accounting principles.

Mississauga, Ontario


Frank Medoro

Date



LLM thanks the City of Mississauga for the support and benefits received as an Older Adult Provider in the Community Group Registry Program



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Governance Committee

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Governance Committee

Barry Everatt

Chris Hobson

Naz Husain

Colman Klein

Sandy Leppan

Nora McAuliffe, Chair

At the Board's second strategic planning session held in February 2021, six strategies were identified. The committee's work over the past year has primarily been focused on developing this plan to guide Lifelong Learning Mississauga from 2022 to 2026. The strategies are:

1. Hybrid model, renamed Program Delivery Model. Board approved, March 2022.

The vision is for LLM to offer programs, simultaneously in-person and virtual. This strategy has been developed in collaboration with the Technology Committee and the results depend on their resources and recommendation.

2. A strong Board with effective development and succession planning. Pending approval
3. Consistent venue(s) for in-person events. Pending approval
4. A strong base of volunteers. Pending approval
5. Long-term sustainable income with a stable reserve fund, Board approved November '21.
6. Reflect the needs of older adults for lifelong learning

The Strategic Plan was developed in collaboration with the Board, with drafts of each strategy going to the Board for review, revision and approval. It resulted in a six-page document, with the vision, goals and action plan for five of the six strategies.

The support and resources of the City of Mississauga were key to the successful launching of LLM in 2012. With the establishment of the city's Community Group Registration, LLM has been an affiliated group with an expectation that 90% of participants are Mississauga residents. LLM has never been able to reach this benchmark but in a meeting with the city representatives, it was agreed that the exemption to this participant rate will continue for at least the next two years.

Nora McAuliffe, Chair



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Event Organizing Committee East/West/Special Event Group
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EOC East	EOC West	Special Event Group
Maggie Handley	Dora Bailey	Barry Everatt
Barbara Hardie	Penny Corrigan	Chris Hobson
Alice Klein, Chair	Donna Del Re	Alice Klein
Colman Klein	Sandro Del Re	Bob Murphy
Pierrette Marier	Chris Hobson, Chair	
Joan Meagher	Jill Hobson	
	Marjanne Lyn	
	Fran Martin	
	Dilip Patel	

The Special Event working group over the last year has been preparing for the Lifelong Learning Mississauga 10th Anniversary celebration. The event will be complimentary for members/volunteers, special guests and registered attendees. It will feature live entertainment, in-person receptions with refreshments and a moment of acknowledgement of those who have served the organization over the last ten years

A search for an appropriate venue for the event was conducted. The John Paul II Polish Cultural Centre at 4300 Cawthra Rd., Mississauga was selected and a rental contract signed.

It was decided that a choir would provide suitable entertainment for the event. A group of six choirs were identified. To choose a choir a vote was undertaken by the Program Committee and Special Event group based on recommendations and performance video clips. The contemporary choir SoundCrowd was chosen. This group has agreed to perform and contract negotiations are ongoing.

The event was originally scheduled for a date in June however due to COVID-19 health concerns it has been reassigned to the evening of Wednesday September 14, 2022. Work is ongoing and invitations for the celebration will be sent out over the summer.

The East and the West Event Organizing Committees have not hosted an in-person lecture series for the last two years due to ongoing public health restrictions. For the upcoming Fall 2022 lecture series, efforts are underway to identify and contract a venue that has suitable facilities to simultaneously host in-person and online lecture formats.



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In anticipation of being able to offer in-person lectures, members of the East and West Event Organizing Committees contributed to the development of a COVID-19 protocol. This was based on Province of Ontario and Region of Peel's health guidelines and our commitment to keep our participants safe in a public space.

Joan Meagher will be leaving the Event Organizing Committee East after 10 years of dedicated service. Joan developed the role of registrar and has filled this role for every lecture series since the beginning of LLM.

LLM online lectures have been very successful. The \$40 fee was per household and the number of people registered for each lecture was amazing.

Online Lecture Series Attendees

Fall 2021

Dr. Laura Carlson, Women Who Helped to Shape the Modern World	251
Dr. Peter Vronsky, A Brief History of Espionage	250

Winter 2022

Dr. Nicole Anderson, The Aging Brain	338
Dr. Kenneth Bartlett, The Italian Renaissance	213

Spring 2022

Dr. Franco Gallippi, Italy's Visible and Invisible Cities	253
Bob Bryden, The Glorious Hollywood Musicals: From Fred Astaire to Lady Gaga	206

In the coming year, we look forward to assisting in the implementation of the program delivery model as decided by the Board.

Alice Klein and Chris Hobson, Chairs



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Program Committee
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Program Committee

Patsy-Ann Baker-Dean
Leanne Cowie
Joyce Dalrymple
Barry Everatt
Julie Flannery

Eugenia Krpan
Anne Murphy, Chair
Alan Willis
Dianne Wolfe

The nine-member Program Committee (PC) was kept busy with a full slate of virtual lectures. The PC was pleased to welcome Nora McAuliffe as she stepped down from the role of LLM chair and Julie Flannery, new to LLM with lots of enthusiasm and the willingness to take on new challenges. Monthly meetings were all via Zoom, but for one welcome outdoor gathering at Eugenia Krpan’s last Fall.

The 2021/2022 lecture series (and their PC host/organizer) were as follows:

Fall 2021 – A Brief History of Espionage with Dr. Peter Vronsky (Anne Murphy)
– Women Who Helped to Shape the Modern World with Dr. Laura Carlson (Leanne Cowie)

Winter 2022 – The Aging Brain with Dr. Nicole Anderson (Eugenia Krpan)
– The Italian Renaissance with Dr. Kenneth Bartlett (Patsy-Ann Baker-Dean)

Spring 2022 – Italy’s Visible and Invisible Cities with Dr. Franco Gallippi (Anne Murphy)
– The Glorious Hollywood Musicals: From Fred Astaire to Lady Gaga with Bob Bryden (Nora McAuliffe)

All but one lecturer (Bob Bryden) were new to LLM and numbers indicated significant community interest, particularly in the winter months. The decision to send out weekly lecture recordings as of the Spring was appreciated by attendees.

As lecturers became more comfortable with online presentations, it has enhanced the learning experience for participants. The introduction of interactive components in our series with Nicole Anderson is but one example of this.



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Dianne Wolfe and Barry Everatt have shown themselves to be very able Q and A moderators. They welcomed Bob Warren into the fold and had a very productive coaching session with him. Guidelines for this new role have been developed by them and await review by fellow PC members.

A successful meeting with Anne Murphy, Barry Everatt and City counterparts regarding LLM's group affiliation status took place, with current arrangements remaining in place for the next couple of years.

Working well in advance of program offerings, the PC has confirmed speakers up to and including Spring 2023, with plans for Fall 2023 in development.

Joyce Dalrymple, as LLM's TAN rep, does an excellent job of keeping the Board and PC up to date on developments on that front.

Alan Willis is an excellent and reliable minute taker, capturing lively discussions in an accurate, timely and professional manner.

The PC has worked closely with other LLM teams and is very appreciative of their skills and support. From posting information on the LLM website to coordinating technical aspects of our series to email blasts, surveys and promotional efforts, we are fortunate to be a part of the larger LLM team.

The possibility of a return to in-person lectures will require some adjustments on the part of our speakers and changes to documents such as our Speaker Agreement. A task list for booking speakers is currently being developed.

Anne Murphy, Chair

Audiovisual Committee

2021 – 2022

Paul Legris
Brendan Meagher
Bob Murphy, Chair



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Technology Committee
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Technology Committee

Joyce Dalrymple
Sandro Del Re, Chair
Barry Everatt
Naz Husain

Marjanne Lyn
Bob Murphy
Bob Warren
Dianne Wolfe

- I. The Technology Committee continued to manage the LLM ZOOM account to reduce costs while we were not delivering lectures. This was achieved by suspending some features in ZOOM that we would not use over the summer months.
- II. The Technology Committee conducted rehearsals with all our speakers. Rehearsals are used by the Technology Committee to review the presentations created by our lecturers. The rehearsals allow us to check the presentations, ensure any videos are functioning properly and determine that the overall technology used by the lecturers is in working order. Our moderators, Dianne Wolfe, Bob Warren and Barry Everatt are key in ensuring that the lectures flow as planned.
- III. The Technology Committee with the approval of the LLM Board made the recordings of the lectures available to our attendees. At first the recordings were made available on an emergency basis. Our participants enjoyed the flexibility that this afforded them and the LLM Board decided to make the lecture recordings available to all attendees for a period of one week. The recordings cannot be downloaded.
- IV. The pandemic forced later life learning groups to offer lectures virtually. As the pandemic is beginning to wane the LLM Board discussed as well as attended later life learning meetings that will help chart a course for the future. How will we deliver our lectures in the future? Will our attendees return to in-person meetings? To help LLM make the best decision for our attendees the Technology Committee created and distributed an attendee survey. The results of this survey will inform LLM on how our attendees want to consume our lectures.
- V. The Technology Committee participated in numerous meetings with other later life learning organizations to study the use of a hybrid delivery model for our lectures.



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Using information from the Markham Lifelong Learning group we conducted a test of a hybrid delivery model. The model we tested involved a live speaker with a presentation projected on a screen and the lecture viewed virtually via ZOOM. The test was encouraging. The Technology Committee has a clearer understanding of the equipment needed to deliver our version of a hybrid model.

- VI. The Technology Committee set up Google Workspace so that LLM documents can be stored in a central location. We are still working through identifying the people that will need access to which folders. This is an ongoing task.
- VII. The Technology Committee trained on the use of DIVI forms in WordPress. This is a fancy way of saying we are working with the Chair of the Board to provide backup for posting content on the LLM website.
- VIII. The Technology Committee has assigned a backup to Dianne Wolfe as a moderator. Dianne Wolfe and Bob Warren now share the moderating duties. Barry Everatt continues in his role as the backup moderator.
- IX. Finally, none of this would be possible without the work of the whole committee. To the hosts of our lectures, Marjanne Lyn and Bob Murphy, to our moderators, Dianne Wolfe and Bob Warren, to our members at large that keep everything in perspective when we get into the tech weeds, Naz Husain Joyce Dalrymple, Barry Everatt, thank you for all your efforts.

Sandro Del Re, Chair



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Third Age Network (TAN)
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TAN Annual General Meeting was held on Zoom September 2021. The highlights from the report: Various TAN members contacted 30 groups to discuss areas of shared interest and identify ways in which TAN members can collaborate, especially over the next 18 months. Since the beginning of COVID, TAN has been holding discussion groups/ideas exchanges focused on current topics, such as incorporation, copyright and intellectual property, speakers, socialization and future delivery. The plans are to continue with topics of interest such as the changing context of later life learning including but not limited to competition, technology, disappearing boundaries and the shape they may have on our organizations.

TAN looks to exploring how to strengthen the network or create meaningful sub-networks, local or international, impact of technology, etc.

LLM supported TAN in 2022 with a donation of \$500.00.

Joyce Dalrymple, TAN Rep.
